

JOB POSTING: Youth Drop-In Leaders Casual (1-2 shifts a week)

Who are we?

Parkgate Society is a registered, not-for-profit charitable society that provides programs and services to our friends and neighbours at Parkgate Community Centre and satellite locations east of the Seymour River. Parkgate Society was built by the community to serve the community and our team works in partnership with more than 350 volunteers to develop and deliver responsive programming that meets community needs. With more than 90 people on staff during the course of the year, we are a diverse and welcoming team committed to making this a great place to work, play and live. We value innovation, teamwork, excellence, collaboration, inclusiveness and accountability and we pride ourselves on being driven, inspired and supported by community.

What's the job?

We are looking for engaging and proactive Youth Services Leaders to work at our Youth Centre Drop-Ins and Preteen Dances. The main objective is to connect and support youth in a safe environment. This is ideal for an individuals looking for more experience/opportunities to work with youth. The ages of youth range from preteen (10yrs-12yrs) to teenagers (13yrs-18yrs).

What will you do?

Under the direction of the Youth Centre Coordinator, the Youth Drop-in Worker will:

- Showcase excellent interpersonal skills; ability to engage with a wide variety of personality types;
- Facilitate and lead activities connecting youth and sharing information with them about events and programs at Parkgate Society;
- Participate in activities and oversee the smooth running of the drop-in program while also maintaining accurate and up-to-date written reports as requested;
- Maintain team communication through emails, check ins, staff debriefs and meetings;
- Provide support to fellow members of the Drop-in Team at the Youth Centre and assist with the general delivery of drop-in services;
- Provide direction to Parkgate Youth Outreach Services and provide resources pertinent to the needs youth in need of support;
- Be willing to participate in Out-trips, Camps, Community Events and Parkgate Preteen Dances;
- Be required to have flexibility to be able to work (1-2) days a week on evenings, and some Saturdays; and
- Work other duties as assigned- Prepare snacks for drop-in, general cleaning and tidying of drop-in space.



Who are we looking for?

- Post-secondary education in Child and Youth Work (or 1 year of experience working with Children or Youth);
- Organizational skills: prepare sign in sheet and return Youth Centre keys at the end of your shift;
- Exceptional communications skills: willing to reach out to youth without formal introductions and open to giving and receiving feedback;
- Pass a Vulnerable Sector police check;
- High literacy in current Youth culture(s) and understand the unique dynamics that exist with youth and the community;
- Flexibility and ability to work within a team approach to service delivery and with youth;
- Excellent organizational, oral/verbal/written communication skills; initiative and respect for confidentiality;
- Demonstrated understanding, and commitment to, integrating the Parkgate Youth services Mission and Values into practice through service and relationships;
- Demonstrated understanding of workplace Health and Safety practices and understanding of an employee's responsibility under current legislation;
- Ability to work effectively with all levels of staff, to maintain effective communication and working relationships, demonstrating strong interpersonal skills, tact, sensitivity and ability to build strong internal relationships;
- Able to work Friday and Saturday evenings; and
- Current First Aid (with CPR), Foodsafe and High Five training are all valuable assets; a willingness to get all of the above in the first 90 days of employment is required. A willingness to take Nonviolent Crisis Intervention training.

Hourly Wage: \$17.50 per hour

Please forward your resume and a brief bio by email to nrivard-morton@parkgatesociety.ca We thank all candidates for applying, and will contact potential applicants through a phone call or email.

