

## Strategic Planning Committee Work Plan 2022-2023

Strategic Priority Area	Goal	Objectives	Who is Involved	Resources Required	Expected Deliverable	Target Completion Date	Status
	Well informed Board of Directors with full understanding of strategic plans and strategic planning process	<ul style="list-style-type: none"> <li>• Hire Vantage Point trainer</li> <li>• Train board members on strategic planning process</li> <li>• Train board on appropriate elements of a strategic plan</li> </ul>	Strategic Planning Committee Training facilitator Board Members	Vantage Point training materials Other organizations' strategic plans Previous PS strategic plan	Completion of board training process	Oct 2022	
	Understand current landscape	<ul style="list-style-type: none"> <li>• Feedback on current strategic plan</li> <li>• Survey – management staff</li> <li>• Survey – Society members</li> <li>• Survey - Board members</li> <li>• Undertaking a SWOT Analysis</li> <li>• Undertaking an Appreciative Inquiry</li> <li>• Review of other NPO strategic plans</li> </ul>	Strategic Planning Committee Board, staff, community members	Vantage Point strategic planning materials Current PS strategic plan Other NPO strategic plans	Clear common understanding of what we want out of a strategic plan Snapshot of our current landscape	Jan 2023	

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	Organize strategic planning process	<ul style="list-style-type: none"> <li>• Hire external impartial facilitator</li> <li>• Plan and organize strategic planning day</li> <li>• Working with facilitator to define process</li> </ul>	Strategic Planning Committee	Facilitator contract	Plan for completion of 2023 strategic plan	Jan 2023	
	Conduct strategic planning session	<ul style="list-style-type: none"> <li>• Define strategic goals</li> </ul>	Board members Management staff Facilitator	Meeting room at Parkgate Centre	Draft strategic plan	Feb 2023	
	Finalize strategic plan for presentation at AGM	<ul style="list-style-type: none"> <li>• Draft strategic plan for Board approval</li> <li>• Revise strategic plan as required</li> </ul>	Strategic Planning Committee Board of Directors		Final Strategic Plan	April 2023	