
Parkgate Society
34th Annual General Meeting Minutes
Tuesday, June 2, 2022
Zoom Virtual Meeting (due to COVID-19)

BOARD MEMBERS IN ATTENDANCE:

Trelawny Bell, Susan Chan, Teresa Comey, Andrew Szymanski, Patrick Weafer, John Wiggins, Carmel Wiseman, Marnie Schigas, Natalie Wagorn, Stephen Cheung, Zachary McKnight, Shaun Wysiecki

SPECIAL GUESTS IN ATTENDANCE:

NVRC Director of Recreation and Culture, Heather Turner; Brooke Briscoe; Jaimie Brown;

SPECIAL GUESTS AND DIGNITARIES UNABLE TO ATTEND (WITH REGRETS):

MLA North Vancouver-Seymour Community Office, Susie Chant
MLA Burnaby-Lougheed and Minister in State for Child Care, Katrina Chen

GUEST SPEAKER:

Sharon Gregson - \$10aDay Child Care Advocate

WELCOME TO MEMBERS AND GUESTS

Executive Director Adele Wilson welcomed the members and guests to the 34th Annual General Meeting and acknowledged the unceded territory of the Coast Salish People on whose traditional territory Parkgate Community Centre stands. She also highlighted Parkgate's achievements, including being approved as a \$10-a-Day ChildCareBC Prototype site.

CONSTITUTION OF THE MEETING

President Carmel Wiseman introduced the Board Members and called the meeting to order. The notice of the meeting was circulated according to the Bylaws and a quorum was present. She, therefore, declared the 34th Annual General Meeting of the Parkgate Community Services Society duly constituted. 12 of the 13 Board Members were present.

APPROVAL OF AGENDA

Motion:

President Carmel Wiseman moved that the Agenda for the 2022 Annual General Meeting be approved as circulated.

Seconded by Director Andrew Szymanski.

There were no questions. All were in favour. No-one opposed. Motion carried.

MINUTES OF THE 2021 ANNUAL GENERAL MEETING

Motion:

President Carmel Wiseman moved that the Minutes of the 2021 Annual General Meeting be approved.

Seconded by Director Teresa Comey.

There were no questions. All were in favour. No-one opposed. Motion carried.

PRESIDENTS REPORT

President Carmel Wiseman gave her report. She reflected on the Board's dedication to the Seymour community and the many improvements made over the year that enabled Parkgate Society to maintain stability despite the pandemic's continual fluctuations.

She also highlighted some of the work the Board has accomplished during the year including developing the succession plan, crisis management plan, risk management policy, and community engagement plan, revising our bylaws, stabilizing funding sources, and renewing our partnership agreement with NVRC.

YEAR END FINANCIAL REPORT

President Carmel Wiseman called upon Treasurer John Wiggins to present the 2021 Financial Statements.

Treasurer John Wiggins asked members to refer to the Financial Statements for the year ended December 31, 2021 that were posted and gave a verbal overview of the External Accountants' Review Engagement Report for 2021.

He highlighted 2021 as another challenging year yet the Society managed the year with a high level of financial prudence, positioning the Society to a greater level of financial stability in 2022.

Motion:

Treasurer John Wiggins moved that the Financial Statements for the fiscal year ending December 31, 2020 be accepted as presented.

Seconded by Director Stephen Cheung.

There were no questions. All were in favour. No-one opposed. Motion carried.

APPOINTMENT OF EXTERNAL ACCOUNTANTS FOR THE YEAR 2022

Motion:

Treasurer John Wiggins moved that the firm of KPGM, Chartered Accountants, be appointed as the external accountants to review the financial statements for the fiscal year ending December 31, 2022.

Seconded by Director Trelawny Bell.

There were no questions. All were in favour. No-one opposed. Motion carried.

SPECIAL RESOLUTION

Treasurer John Wiggins asked members to refer to the Special Resolution and called upon Director Patrick Weafer to describe the changes.

Patrick Weafer explained that the Special Resolution was created to clearly state the requirements for the election or appointment and resignation or removal of directors.

Special Resolution – Increase the Number of Members on the Board

WHEREAS Part 4 of Parkgate Society's Bylaws provides direction regarding the election or appointment and resignation or removal of directors;

AND WHEREAS the Board of Directors believes the requirements for eligibility for the election or appointment or for the resignation and removal of directors should be clearly stated in the bylaws;

NOW THEREFORE BE IT RESOLVED that the bylaws be amended to provide as follows:

Eligibility for election and appointment to the Board

- 4.6 A person may be elected or appointed to serve as a director if he or she:
- a) meets the requirements of the Societies Act SBC 2015 c.18;
 - b) is a member in good standing of the Society;
 - c) is not an employee of the Society or an employee or director of the North Vancouver Recreation and Culture Commission;
 - d) has a connection to the Society or to the community it serves; and
 - e) has been nominated, in writing, in a form established by the Board in advance of an election and in accordance with such deadlines as may be established by the Board.

- 4.6.1 The Board may recommend the election of a person nominated to serve as a director.

Mandatory resignation or removal of directors

- 4.8 A director of the Society who ceases to be qualified to be a director must promptly resign.
- 4.8.1 The directors may remove a director who is absent for more than three consecutive meetings in succession without due cause.

Motion:

Director Patrick Weafer made a motion to approve the resolution for Amendment to the Bylaws.

Seconded by Director Shaun Wysiecki.

All were in favour. No-one opposed. Resolution passed by the members

ACKNOWLEDGEMENT OF OUTGOING DIRECTORS

President Carmel Wiseman acknowledged and thanked Teresa Comey and John Wiggins, the retiring Board members, for their dedication and commitment for the time that they served on the Board.

NOMINATION AND ELECTION OF DIRECTORS

President Carmel Wiseman called on Shaun Wysiecki, Chair of the Nominations Committee, to present the nominations and elections of the 2022-2023 Board Members.

Shaun Wysiecki announced the names of the nine returning Directors for the 2022-2023 term:

1. Carmel Wiseman
2. Susan Chan
3. Liliana Vargas
4. Andrew Szymanski
5. Marnie Schigas
6. Natalie Wagorn
7. Stephen Cheung
8. Zachary McKnight
9. Shaun Wysiecki

Shaun Wysiecki announced the names of the two Board members who agreed to serve for a second 3-year term:

1. Trelawny Bell
2. Patrick Weafer

Motion:

Shaun Wysiecki moved that Trelawny Bell and Patrick Weafer be elected as Directors for their second 3-year term commencing in the 2022/2023 year.

Seconded by Director Natalie Wagorn.

There were no questions. All were in favour. No-one opposed. Motion carried.

Shaun Wysiecki announced the name of the member of the Society who has been nominated by the Board to stand for election:

1. Harin Kaluaratchi

Harin agreed to stand for election to the Parkgate Society Board of Directors. There were no further nominations from the floor.

Motion:

Director Shaun Wysiecki moved that Harin Kaluaratchi be elected to the Parkgate Society Board of Directors for his first three-year term commencing in the 2022-2023 year.

Seconded by Director Susan Chan.

There were no questions. All were in favour. No-one opposed. Motion carried.

President Carmel Wiseman welcomed the new Board Members to Parkgate Community Services Society.

ADJOURNMENT

Motion:

President Carmel Wiseman moved that the business portion of the 34th Annual General Meeting be concluded.

Seconded by Director Zachary McKnight.

There were no questions. All were in favour. No-one opposed. Motion carried.

Note:

A total of 35 Parkgate Society Members were present at Parkgate Society's 2022 AGM.