

Playgroup Facilitator – Family Programs

Who We Are:

With a vision of a vibrant, connected community, Parkgate Society (PS) creates opportunities for people in our community to *live life better*. We support this vision through the development of a unique and diverse blend of accessible low-cost and no-cost programs and services, created in direct response to community needs; primarily serving children, youth, families, and seniors.

Governed by a volunteer Board of Directors and assisted by many volunteers, our diverse and welcoming staff team is committed to making Parkgate Society a welcoming and inclusive community services organization.

Opportunity:

An enthusiastic and engaging part-time Playgroup Facilitator to provide a welcoming, safe, non-judgmental and stimulating environment to ensure healthy connections and interactions between children, parents and caregivers for children aged 0-6. Reporting to the Family Program Supervisor, our successful candidate will connect and support families & family life through our playgroup programs.

Responsibilities:

- Engages and connects in a supportive, positive and non-judgmental way with the families during drop-in playgroup
- Provides a playful and stimulating environment for families: the child, parent or caregiver.
- Promotes opportunities for families & caregivers to connect with their child and one another
- Supports participants (both adults and children) through guiding activities & active listening
- Sets and cleans up the room for each program each day
- Prepares a healthy snack
- Leads a circle time, providing engaging activities and crafts for families
- Has a good working knowledge of the North Shore and community resources available; provides information on activities for families and resources where appropriate
- Works collaboratively and respectfully with all other program staff and volunteers of Parkgate Society and participants in the Child and Family Centre
- Performs other duties assigned by the Supervisor and as needed



Required Qualifications:

- Legally eligible to work in Canada
- Holds a current and Society approved emergency first aid certificate (minimum 8-hour course)
- Willing to complete training required for this role i.e. first aid, responsible adult, child development, etc.
- Can provide a clear criminal record check upon hire and at intervals the Society requires

Assets to this position would include:

- Family Educator Certificate
- Early Childhood Educator or Early Childhood Educator Assistant certification
- Mother Goose training
- Food Safe training

Contract Details:

- Salary Range: \$19.00 - \$21.00 per hour (commensurate with qualifications & experience)
- Employment:
 - This position works part time (approximately 6-9 hours per week) from September to June with the possibility for subbing; also may continue in the summer and the following school years.
 - Generally the hours are on the days of Monday through Thursday from 9:00am-12:00pm
- Vacation pay as a percentage of wages will be paid out on each pay cheque.

We are dedicated to cultivating an inclusive, diverse, and welcoming workplace. We welcome applications from candidates of all backgrounds and experiences. All qualified applicants will receive equal employment consideration without discrimination based on race, colour, religion, gender, sexual orientation, gender identity, national origin, or disability. If you require assistance or an accommodation, please let us know, and we will do our best to provide reasonable support.

Please forward your resume and cover letter, describing why you are a strong candidate for this opportunity, by email to info@parkgatesociety.ca. The closing date for applications is XX. As we anticipate a large number of applicants, we encourage you to apply as soon as possible.



About Parkgate Community Services Society:

Parkgate Community Services Society is a registered, not-for-profit charitable organization providing programs and services to our friends and neighbors at Parkgate Community Centre and satellite locations east of the Seymour River. With over one hundred staff, we are a diverse and welcoming team committed to making this a great place to live, work and play. We pride ourselves on being community-driven, community-inspired and community-supported.

