

Youth Services Leader Opportunity
Casual – 1-2 shifts per week

Who We Are:

With a vision of a vibrant, connected community, Parkgate Society (PS) creates opportunities for people in our community to *live life better*. We support this vision through the development of a unique and diverse blend of accessible low-cost and no-cost programs and services, created in direct response to community needs; primarily serving children, youth, families, and seniors.

Our dedicated and welcoming staff team, along with our many active volunteers, including our Board of Directors, are all committed to making Parkgate Society a welcoming and inclusive community services organization.

Opportunity:

We are looking for engaging and proactive Youth Services Leaders to work at our Youth Centre Drop-Ins and Preteen Dances. The main objective is to connect and support youth in a safe environment. This is ideal for individuals looking for experience & the opportunity to work with youth. The ages of youth range from preteen (10yrs-12yrs) to teenagers (13yrs-19yrs).

Key Tasks and Responsibilities:

Under the direction of the Youth Centre Coordinator, the Youth Services Leader will:

- Showcase excellent interpersonal skills with a strong ability to engage with a wide variety of personality types;
- Facilitate and lead activities connecting youth and sharing information with them about events and programs at Parkgate Society;
- Participate in activities and oversee the smooth running of the drop-in program while also maintaining accurate and up-to-date written reports as requested;
- Maintain team communication through emails, check ins, staff debriefs and meetings;
- Provide support to fellow members of the Drop-in Team at the Youth Centre and assist with the general delivery of drop-in services;
- Provide direction to Parkgate Youth Outreach Services and provide resources pertinent to youth in need of support;
- Be willing to participate in Out-trips, Camps, Community Events and Parkgate Preteen Dances;
- Flexibility is needed to be able to work (1-2) evenings per week and some Saturdays;



- Work other duties as assigned i.e. prepare snacks for drop-in, general cleaning and tidying of the drop-in space.

Required Skills and Knowledge:

- Post-secondary education in Child and Youth Work (*or 1 year of experience working with Children or Youth*);
- High literacy in current Youth culture(s) and understanding of the unique dynamics that exist with youth and the community;
- The comfort and willingness to reach out to youth without formal introductions;
- Experience working with diverse populations and the 2SLGBTQIA+ Community;
- Understands and is comfortable taking an appropriate level of initiative and has a strong understanding of and respect for confidentiality;
- Strong evidence to be tactful and conduct oneself with sensitivity;
- Exceptional verbal / written communication skills;
- Open to giving and receiving feedback;
- Flexibility and the ability to work in a team environment and with a strong service oriented approach to program & service delivery with and for youth;
- Demonstrated understanding, and commitment to, integrating the Parkgate Youth services Mission and Values into practice through service and relationships;
- Strong evidence of being able to work effectively with staff at all levels and to maintain good working relationships across the organization;
- Strong organizational skills and attention to detail to ensure the ongoing delivery of routine activities, for example the preparation of the sign-in sheet and return of Youth Centre keys at the end of each shift;

Other Requirements:

- Clear Criminal Records Check for Vulnerable Persons
- A current First Aid Certification (with CPR), Foodsafe and High Five training are required within the first 90 days of employment
- A willingness to take Nonviolent Crisis Intervention training
- The ability and ongoing interest in working Friday and Saturday evenings



Contract Details:

- We are located in beautiful North Vancouver
- This is a casual position, shifts are accepted and worked as needed
- Vacation is paid as a % of wages earned
- Hourly Wage: \$18.56 per hour

We are committed to creating an inclusive, accessible, and welcoming environment where all community members feel valued, respected, and supported. We encourage applications from diverse communities, including people of color, Indigenous peoples, individuals with disabilities, and people of any sexual orientation or gender identity. If you require any accommodations during the recruitment process, please contact our Human Resources Department.

Please forward your *resume and a cover letter, describing why you are a strong candidate for this opportunity*, by email to info@parkgatesociety.ca. The closing date for applications is November 20, 2024.

About Parkgate Community Services Society:

Parkgate Community Services Society is a registered, not-for-profit charitable organization providing programs and services to our friends and neighbours at Parkgate Community Centre, Seymour Youth Centre, the soon to be open new Lynn Creek Community Centre, and various other locations on the North Shore. With over one hundred staff, we are a diverse and welcoming team committed to making this a great place to live, work, and play. We pride ourselves on being community-driven, community-inspired, and community-supported.

