WE'RE HIRING

Infant/Toddler Educator

Permanent Part-Time · Parkgate Child Care

Position	Permanent, part-time · 22.5 hours per week
Program	Infant/Toddler Child Care Program
Location	Parkgate Community Centre, 3625 Banff Court, North Vancouver
Wage	**$22.00 – $27.00 per hour**, depending on certification and experience, plus the $6.00/hour BC Wage Enhancement for eligible certified staff
Schedule	Monday to Friday · 12:30 pm to 5:00 pm
How to apply	Email your resume and cover letter to **info@parkgatesociety.ca**
Closing date	Until filled

The Opportunity

We're looking for a permanent part-time Infant/Toddler Educator to join our Infant/Toddler Program at Parkgate Community Centre. In this afternoon role, you'll help close the program each day and be a warm, welcoming face for families at pick-up.

Our approach to child care is play-based and family-centred, with a focus on each child's social-emotional learning and well-being. We aim to go beyond licensing requirements with a better-than-required child-to-staff ratio, and we stay current with the latest standards and best practices in early childhood development. Our centres are equipped with high-quality play equipment, including natural play and art materials.

What We Offer

- A permanent, part-time position: **22.5 hours per week**, Monday to Friday, 12:30 pm to 5:00 pm. More hours may be available based on operational needs.
- **$22.00 – $27.00 per hour**, depending on certification and experience. This does not include the $6.00 per hour BC Wage Enhancement, which is paid to staff who hold the eligible certification(s).
- Extended health and dental benefits
- Three (3) weeks' paid vacation (pro-rated in the first year)
- Professional development opportunities
- A warm, supportive Parkgate Society team
- Free parking, and close to transit
- A beautiful North Vancouver setting, close to parks, mountains, trails and beaches, just up the road from Deep Cove

- We share a space at Parkgate Community Centre, with excellent programs and fitness facilities offered by the North Vancouver Recreation & Culture Commission

What You'll Do

- Lead the daily closing of our Infant/Toddler Child Care Program.
- At the start of each shift, review the daily logbook and confidential documentation book, catch up on what happened that day, and check in with staff about what's needed for the end of the day.
- Keep children safe and well supervised at all times and in every space, including the playground and outdoors.
- Recognize and respond to each child's needs using developmentally appropriate, positive guidance and teaching methods.
- Follow the planning, preparation and delivery of stimulating, age-appropriate activities created by the program team.
- Take part in team discussions that encourage children's creativity and learning, and support each child's social, emotional, cognitive and physical development, in line with the BC Early Learning Framework and the Code of Ethics.
- Check each child out daily using our app, keeping attendance and ratios accurate.
- Share each child's day with families at pick-up with warmth and empathy and note anything families share in the daily logbook.
- Keep in regular touch with your team, other staff and families.
- Be a full and consistent team member in caring for the children and in running the centre and programs.
- Make sure the program always follows Child Care Licensing Regulations.
- Take on other duties as assigned by the Child Care Supervisors or Manager.

What You'll Bring

- A valid Early Childhood Educator Certificate (an Infant/Toddler Certificate is preferred)
- A current Child Care First Aid certificate
- A clear Criminal Record Check for Vulnerable Persons
- At least two (2) years' experience in a licensed group child care setting in BC
- Eligibility to work in Canada

It's a bonus if you also have:

- A Special Needs Certificate
- A FOODSAFE certificate

How to Apply

Please email your resume and a cover letter telling us why you'd be a great fit for this role to **info@parkgatesociety.ca**.

This position will remain open until filled.

We are committed to creating an inclusive, accessible and welcoming environment where all community members feel valued, respected and supported. We encourage applications from diverse communities, including people of colour, Indigenous peoples, people with disabilities, and people of any sexual orientation or gender identity. If you need any accommodation during the recruitment process, please contact our Human Resources team.

About Parkgate Society

Parkgate Society (Parkgate Community Services Society) is a registered, not-for-profit charity offering programs and services to our friends and neighbours at Parkgate Community Centre, Seymour Youth Centre, the new Lynn Creek Community Centre and other locations across the North Shore.

With a vision of a vibrant, connected community, Parkgate Society creates opportunities for people in our community to live life better. We do this through a unique and diverse blend of accessible low-cost and no-cost programs and services, created in direct response to community needs and primarily serving children, youth, families and seniors.

Our dedicated and welcoming staff team, along with our many active volunteers and our Board of Directors, are all committed to making Parkgate Society a welcoming and inclusive place for everyone.